

CODE OF CONDUCT

1. Any production company intending to film on public property must sign with the Montréal Film and Television Commission a Memorandum of Agreement in order to get permits.
2. Producers and crewmembers must comply with the specific conditions stipulated on the permits to occupy public property, implicitly adhering to the GUIDE FOR FILM AND TELEVISION SHOOTING ON PUBLIC PROPERTY, intended to simplify their work by promoting smooth relations amongst the different users of public property. A copy of the filming permit shall be on location at all times with the location department.
3. Any filming on private property must be covered by a formal agreement between the production company and the owner(s), in a contract clearly describing the rights and responsibilities of the production company, including implications of filming on public property.
4. The production company will notify residents, merchants and organizations at least (48) hours in advance by distributing a circular letter. The letter shall include name and address of the production company, title of the production, location's address, duration (including prep and wrap), description of the activity, listing names and telephone numbers of persons in charge.
5. In residential neighborhoods, production vehicles arriving on location shall not enter the area before the time stipulated on the permit. Once production vehicles are parked, engines must be turned off immediately. Production vehicles shall not block driveways, alleys or gated access.
6. The production company must provide alternative parking arrangements for residents who possess street parking stickers, whose vehicles are displaced for the filming.
7. Private vehicles are not covered by the parking permits; these vehicles shall park legally on the streets outside the set or shall observe designated private parking areas offered by the production company.
8. Towing any vehicle is prohibited without the authorization of an officer of the Montréal Police Department (SPVM).
9. Sidewalk usage must ensure residents, owners, merchants, customers access to their respective premises at all times
10. Cast and crew shall remain within the boundaries of the property that has been described on the permit or the location contract, without trespassing on neighbouring properties; they must display exemplary courtesy in their dealings with residents, merchants and customers and shall keep noise levels as low as possible at all times.
11. Crewmembers shall observe designated smoking areas and extinguish cigarettes in appropriate containers.
12. Meals shall be confined indoors to the area designated on the permit or the location contract; the craft vehicle must be clearly identified and all movements associated with this activity shall be confined to the property that has been permitted for filming. All trash must be disposed of properly.
13. At the end, all trash must be removed from the location; locations must be left in their original condition.
14. Trimming, removing and / or cutting of bushes or trees is prohibited unless approved by relevant municipal authority.
15. Film crew shall not remove City streets signs. Requests must be sent to the film Commission.
16. The producer must see to the safety of the crew and the public while occupying private/public property for filming purposes.
17. The producer shall distribute to each crewmember a copy of this Code of conduct

ADHERENCE TO THIS CODE OF CONDUCT IS ESSENTIAL TO THE DEVELOPMENT OF THE FEATURE FILM AND TELEVISION INDUSTRY IN MONTRÉAL.

We thank you for complying.